

**General Fund – 7.8 FTEs**

**Marine Fund – 18.5 FTEs**

**Airpark Fund – 1.4 FTEs**

**Clearwater Harbor Marina Fund – 6.7 FTEs**

**Total Marine and Aviation – 34.4 FTEs**

## Department Objective

The objective of the Marine & Aviation Department is to operate as a revenue-producing department with a well trained and dedicated staff that provides high quality marine and aviation related services with excellent customer satisfaction to our citizens and customers.

In furthering the City Council's Strategic Direction to support a high quality of life and experience, the Marine & Aviation Department strives to provide quality resources for the marina and airpark tenants both permanent and transient.

### Summary of Service Provided

#### **Pier 60 Operations**

Pier 60 is a City owned fishing pier and fills a void in the community by providing a fishing facility in the area. The pier was rebuilt in 1994 at a cost of over \$2.2 million with a bait house and six covered pavilions. It has a bait and gift shop, restrooms, and up to date tide and weather information and is open 24 hours a day year round. All wood railings on the Pier were replaced with plastic recycled lumber as part of a Pier renovation project in 2013.

#### **Sailing Center Operations**

The Clearwater Community Sailing Association Center on Sand Key takes advantage of the waterfront property owned by the City and fills a void in the area for an upscale sailing facility. The center opened in November of 1991 and serves the sailing community of Clearwater and the surrounding areas. The center provides beginning and intermediate sailing classes, as well as, the sailability program that provides sailing classes and regattas for those with physical challenges. The center also has watercolor classes, yoga classes and has a multipurpose room for events, meetings, receptions and weddings. The Sailing Center received an upgrade in 2009 to include two open air decks and an additional office for a total of 3,088 sf. The facility is now managed by a 501(c)(3) organization that saves the City in excess of \$150,000 annually.

#### **Clearwater Airpark Operations**

Clearwater Airpark is a single paved runway facility on a 47-acre site and is currently operating as a general aviation airport. A Fixed Base Operator (FBO), provides daytime management and customer service with flight service, aircraft rental, hangar and tie down rental, maintenance, and flight training. The department converted the Airpark to an enterprise fund starting in fiscal year 2001 and it is currently economically self-sufficient. Portions of the Master plan have been implemented, with the airpark close to being fully utilized. A new terminal (FBO) building is planned for sometime in the future. The runway and taxiway were extended in 2014 to a total of 4108 feet and an Automated Weather Observation Station was installed in 2014.

#### **Beach Marina Operations**

This program is responsible for the administration, operation and maintenance of the City owned Marina facility, with 189 slips, including dock and piling replacement, waterway management of over 470 marine informational and regulatory signs and routine repairs for all equipment within the department. The Harbormaster's office is responsible for the administration of all operations which includes serving as property manager for boat slips, land and building leases assigned to the department, the Seminole Street Launch Ramp, and the fuel dock; which generates over \$4.5 million in revenues each year.

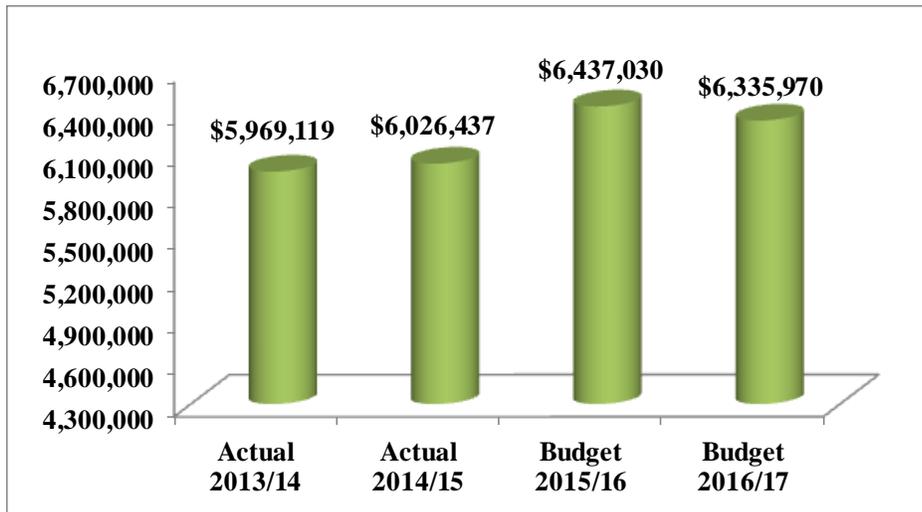
#### **Clearwater Harbor Marina**

The Clearwater Harbor Marina is an ancillary facility to the main municipal marina on Clearwater Beach. This facility adds an additional 126 boat slips within two floating concrete dock basins in the downtown Clearwater area located off of Drew and Cleveland Streets. This facility is operated as a stand-alone facility separate from the municipal marina with its own revenue and expense codes. The Harbormaster's office is responsible for the management, maintenance, and administration support. These slips are for private recreational boats only. Approved water taxi service and advance notice pick up and drop off of passengers coordinated with the dock master is also available. This facility has 24-hour security seven days a week and is staffed from 6:00 am to 6:00 pm daily.

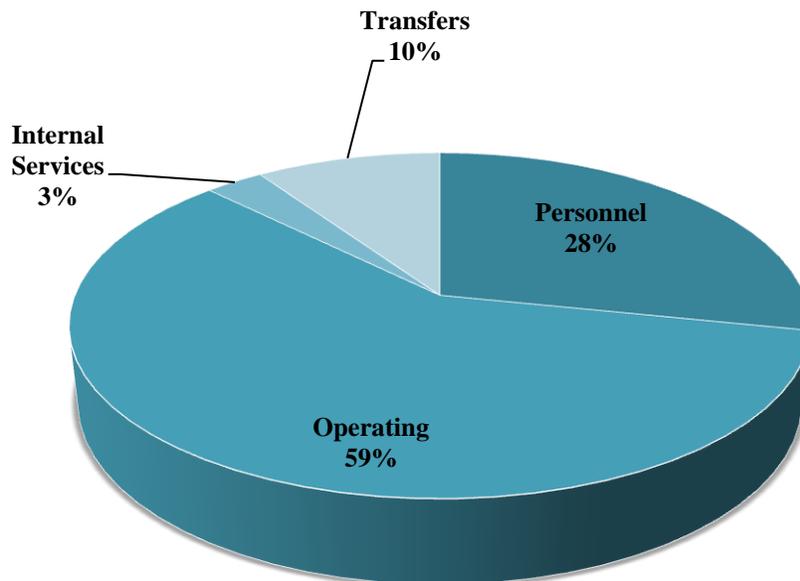
## Budget Summary

	Actual 2013/14	Actual 2014/15	Budget 2015/16	Budget 2016/17	% Change
<b>General Fund</b>					
Pier 60 Operations	797,768	878,518	927,800	1,179,080	27%
Sailing Center	27,374	30,540	40,180	40,280	0%
Subtotal - General Fund	825,142	909,058	967,980	1,219,360	26%
<b>Marine Fund</b>					
Beach Marina Operations	4,480,740	3,961,585	4,589,840	4,223,510	-8%
<b>Airpark Fund</b>					
Airpark	193,177	202,328	274,870	249,330	-9%
<b>Clearwater Harbor Marina Fund</b>					
Clearwater Harbor Marina	470,060	953,466	604,340	643,770	7%
<b>Total Marine &amp; Aviation</b>	<b>5,969,119</b>	<b>6,026,437</b>	<b>6,437,030</b>	<b>6,335,970</b>	<b>-2%</b>
<b><u>Full Time Equivalent Positions</u></b>					
General Fund (Pier 60 Operations)	5.9	7.5	9.8	9.8	0.0
Marina Fund	17.1	17.1	17.9	18.5	0.6
Airpark Fund	1.4	1.4	1.4	1.4	0.0
Clearwater Harbor Marina Fund	5.6	5.6	6.7	6.7	0.0
<b>Total Marine &amp; Aviation FTEs</b>	<b>30.0</b>	<b>31.6</b>	<b>35.8</b>	<b>36.4</b>	<b>0.6</b>

**Total Department Summary**



**Fiscal Year 2016/17 Budget by Category**



Key Performance Indicator	FY 2013/14	FY 2014/15	FY 2015/16
<u>Slip Rentals</u> <ul style="list-style-type: none"> <li>• Clearwater Beach Marina</li> <li>• Clearwater Harbor Marina</li> </ul> Percentage of slips occupied at the City’s marinas.	67%	87%	80%
	98%	97%	99%
<u>Fuel Sales</u> <ul style="list-style-type: none"> <li>• Gasoline</li> <li>• Diesel</li> </ul> Total gallons of fuel sold at the City’s Fuel Dock.	277,300	314,228	331,250
	450,300	449,249	471,200

### General Fund Pier 60 and Sailing Center Budget Highlights

- ◆ Pier 60 is a General Fund operation. The Pier 60 program is supported by 9.8 full time equivalent positions. In fiscal year 2015/16, the City Council approved the addition of two Marine Facility Operator positions to assist with increased hours and customers at Pier 60. This budget reflects the same level of staffing as the amended 2015/16 budget.
- ◆ The Clearwater Community Sailing Association, a 501C3 corporation, manages the Sailing Center. The budget represents the portion of the facility utility charges and maintenance services that the City continues to pay under the agreement.
- ◆ Capital Improvement Fund transfers are budgeted at \$40,000, for the routine maintenance of Pier 60 and the Sailing Center in 2016/17; this is a 100% increase in funding from the 2015/16 budget.
- ◆ Both the Pier 60 and Sailing Center programs are charged an administrative service charge which totals \$27,610 to reimburse the Marine Fund for a portion of the administrative functions, which are budgeted in the Marine Fund.
- ◆ Other operating costs in the Pier 60 program include the budget of \$500,000 for inventory for resale items which represents a 25% increase from fiscal year 2015/16.
- ◆ There are no other significant changes in the Pier 60 program; the fiscal year 2016/17 budget reflects a 27% increase over prior year.
- ◆ There are no significant changes to the Sailing Center program; the fiscal year 2016/17 budget reflects a slight increase over prior year.

## **Marine Fund** **Budget Highlights**

- ◆ The Marine Fund is a self-supporting enterprise operation established to fund all operations, maintenance, and improvements necessary to maintain the City's Marina operations.
- ◆ The Marine Operations program is supported by 18.5 full time equivalent positions, an increase of 0.6 FTEs from the 2015/16 budget. In fiscal year 2016/17, an additional part time (0.6 FTEs) Security Aide position is added.
- ◆ Inventory costs for fuel purchases are budgeted at \$2.0 million in 2016/17, a 20% decrease from the 2015/16
- ◆ Budgeted transfers for 2016/17 include a payment in lieu of taxes in the amount of \$227,850 to support the General Fund, a 7% decrease from the 2015/16 budget. Transfers to the Capital Improvement Fund of \$210,000 represent funding necessary to maintain the infrastructure of the Marina as well as the City's waterways; this is a 121% increase in funding from the 2015/16 budget.
- ◆ There have been no other significant changes in the Marine Operations budget. The budget for this program reflects an 8% decrease from the 2015/16 budget.

## **Airpark Fund** **Budget Highlights**

- ◆ The Airpark Fund is a self-supporting enterprise operation established to fund all operations, maintenance, and improvements necessary to maintain Clearwater Airpark operations.
- ◆ The Airpark Operations program is supported by 1.4 full time equivalent positions, the same as the 2015/16 budget.
- ◆ The Airpark Fund is charged an administrative service charge reimbursing the Marine Fund for a portion of the administrative functions, which are budgeted in the Marine Fund. In fiscal year 2016/17, this expenditure is estimated to be approximately \$29,140, a decrease of 56% from the 2015/16 budget.
- ◆ Transfers to the Capital Improvement Fund of \$35,000 provide funding for Airpark projects for fiscal year 2016/17. Transfers also include \$15,190 representing the payment in lieu of taxes to the General Fund, which is a 3% increase from the 2015/16 budget.
- ◆ There have been no other significant changes in the Airpark Operations budget. The budget for this program reflects a decrease of 9% from the 2015/16 budget.

### **Clearwater Harbor Marina Fund** **Budget Highlights**

- ◆ The Clearwater Harbor Marina Fund is a self-supporting enterprise operation established to fund all operations, maintenance, and improvements necessary to maintain the Clearwater Harbor Marina operations.
- ◆ This program is supported by 6.7 full time equivalent positions, the same level of staffing as the 2015/16 budget.
- ◆ Other operating expenditures reflect an administrative service charge reimbursing the Marine Fund for a portion of the administrative functions, which are budgeted in the Marine Fund. In fiscal year 2016/17, this expenditure is estimated to be approximately \$107,670, which is a 7% increase from the 2015/16 budget.
- ◆ Capital Improvement Fund transfers include \$40,000, for the routine maintenance of the Clearwater Harbor Marina in 2016/17, a 60% increase from the 2015/16 budget. Transfers also include \$36,460 representing the payment in lieu of taxes to the General Fund; this computation is based upon a rate of 5.5% of fiscal year 2014/15 gross revenues. The 2016/17 contribution represents an increase of 7% over the 2015/16 budget.
- ◆ There have been no other significant changes in the Clearwater Harbor Marina budget. This program reflects an increase of 7% from the 2015/16 budget.

