



Addendum #4
RFP # 56-24, Citywide Printer and Copier Services
August 26, 2024

NOTICE IS HEREBY GIVEN that the following addendum serves to provide clarification and to answer the questions received on RFP # 56-24, Citywide Printer and Copier Services.

Question 1: As provided in response to question 7, in Addendum 1: “Equipment Relocation: All equipment moves and relocations shall be at no charge”. Can the City provide the estimated number of equipment moves and relocations within the last 12 months? And if possible if they were between different buildings?

Answer to Question 1: In the past 12 months, the City has moved equipment between buildings three occasions.

Question 2: Can the City clarify if any additional accessories should be priced separate from the main pricing? Including and possible Fax for the 15-20 devices mentioned on question 4?

Answer to Question 2: No additional accessory pricing is required.

Please Note: The ten (10) day deadline for submitting questions is now closed and no further questions will be responded to.

End of Questions and Answers

All other dates and terms and conditions remain the same in this Request for Proposal.

End of Addenda