

CONTRACTOR EVALUATION FORM

- Example form provided to Contractor for reference with Pre-Construction documents along with these notes:
 - City staff will distribute to stakeholders upon project completion
 - Performance can affect future pre-qualification to do business with the City



Contractor Evaluation Form

1. Contractor:

Contractor Name:	
Type of Work:	

2. Project:

Project Name:			
Project Number:		Notice to Proceed Date:	
Completion Date:		Original Completion Date:	
Reason for Delay (if any):			
Final Contract Amount:		Original Contract Amount:	
Reason for Change in Budget:			

3. Performance Factors:

Evaluation Category:	Score:
1. Management of Project (Max. 35 points):	
a. Cost Control (Max. 10 points):	
b. Impact to City Facilities (Max. 5 points):	
c. Impact to Public (Max. 5 points):	
d. Supervision of Work (Max. 5 points):	
e. Responsiveness to Owner (Max. 5 points):	
f. How well Contractor represented City? (Max. 5 points):	
2. Progression of Work, Schedule Control (Max. 15 points):	
3. Quality of Work, Adherence to Plans & Specs, Contract Compliance (Max. 30 points):	
a. Quality, Competency (Max. 20 points):	
b. Environmental Compliance (Max. 10 points):	
4. Control of Subcontractors (Max. 10 points):	
5. Administration (Max. 10 points):	
a. Submission of Required Documents (Max. 5 points):	
b. Coordination/Cooperation (Max. 5 points):	
TOTAL POINTS (Max. 100 points; Score <70 indicates disqualification to bid):	

4. Comments:

Would you recommend award of future work to this contractor?	Yes:	No:

5. Reviewer:

Company/Dept.:			
Reviewer Name:		Reviewer Signature & Date:	

Please return completed form to Engineering Construction Division by fax at (727) 562-4755 by email at Laura.Davis@myClearwater.com, or by mail to 100 S. Myrtle Ave, #220, Clearwater, FL 33756.