



Addendum #3
RFP # 56-24 Citywide Printer and Copier Services
August 21, 2024

NOTICE IS HEREBY GIVEN that the following addendum serves to provide clarification and to answer the questions received on RFP # 56-24, Citywide Printer and Copier Services.

NOTE: Correction on page 28 has been made. The due date for this solicitation is September 4, 2024, at 10:00A.M. Reference REVISED_56-24_Citywide Printer and Copier Services.

Question 1: Can the City of Clearwater please clarify the due date/time? The cover letter, subsections i.4 and i.30 state the due date/time as September 4, 2024 at 10am Local Time, however Page 28 (Sealed Proposal Mailing Label) states it as September 5, 2024 at 10am.

Answer to Question 1: The due date for RFP 56-24_Citywide Printer and Copier Services is Wednesday, September 4, 2024, at 10:00 A.M. The correction on page twenty-eight (28) of the RFP has been made, and the updated REVISED solicitation has been posted to the City's website.

Question 2: Due to the Labor Day holiday weekend, the scope and complexity of the RFP, and in order to provide the City of Clearwater with the most comprehensive and competitive-priced RFP response, we respectfully request a two (2) week extension to the due date with the new due date of September 18, 2024.

Answer to Question 2: The City does not intend to extend the due date. Proposals are due at the date/time listed in the solicitation.

Question 3: In order to provide accurate pricing and details, can Bidders please make changes (such as add rows/columns/tabs) to Exhibit A Equipment and Volume List Excel file? If so, can you please provide an unlocked version of the Exhibit A file?

Answer to Question 3: Pricing can be included under Column E, Lease Price (All Inclusive). Any additional information the respondent wishes to include can be provided as a separate document.

End of Questions and Answers

All other dates and terms and conditions remain the same in this Request for Proposal.

End of Addenda